

## Audit Committee Work Plan 2016 - 2017

This is an outline plan to facilitate forward planning of reports to the Audit Committee

Date	Report Designation	Lead Service	Regularity of occurrence/ consideration	Date of Reports to Committee Services	Additional Comment
Friday 2 December 2016					
	Internal Audit Summary of Activities	Chief Internal Auditor	Quarterly	9 November 2016	
	Internal Audit Reports to Audit Committee 2016 - 2017	Chief Internal Auditor	Quarterly	9 November 2016	
	External & Internal Audit Report Follow – Up 2016 – 2017	Chief Internal Auditor	Quarterly	9 November 2016	
	Draft Annual Audit Plan 2017 - 2018	Chief Internal Auditor	Annual	9 November 2016	
	Risk Management Overview	Head of Strategic Finance	Annual	9 November 2016	
	VAT Update Report	Head of Strategic Finance	Annual	9 November 2016	
	Audit Committee Development Plan	Vice-Chair Audit Committee	Quarterly	9 November 2016	
Friday 24 March 2017					
	Financial Statements Timetable 2016 – 17	Head of Strategic Finance	Annual	1 March 2017	
	Internal Audit Summary of Activities	Chief Internal Auditor	Quarterly	1 March 2017	
	Internal Audit Reports to	Chief Internal Auditor	Quarterly	1 March 2017	

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	Audit Committee 2016 - 17				
	External & Internal Audit Report Follow Up 2016 – 2017	Chief Internal Auditor	Quarterly	1 March 2017	
	Annual Audit Plan 2015/16	Chief Internal Auditor	Annual	1 March 2017	
	External Audit Plan 2017 – 18	External Auditors	Annual	1 March 2017	
	Audit Committee Development: Action Plan	Vice-Chair Audit Committee	Quarterly	1 March 2017	
Future Reports – dates to be determined					
	Review of Community Planning Partnership Governance	Executive Director - Community Services	Annual	September 2017	
	Local Scrutiny Plan	External Audit	Annual	June 2017	
	Risk Assurance Mapping	Grant Thornton Audit Partners	Annual	9 November 2016	
	Risk Management	Grant Thornton Audit Partners	Annual	9 November 2016	